



*Thriving Communities Grantmaking Program
Environmental Protection Agency Region 1*



Environmental Justice
for New England

Fiscal and Compliance Overview

Grant Budget & Contract

Thursday, January 9, 2025





Welcome & Introductions



**Cynthia
Espinosa Marrero**
(she/her)
Senior Manager



Jeannine Williams
(she/her)
Senior Grants Associate,
Budgets & Contracts



Juliana Jackson
(she/her)
Director,
Contracts & Compliance



Amber Ross
(she/her)
Director,
Budgets, Analysis &
Reporting





Housekeeping

The webinar recording and slides will also be made available on our webpage:

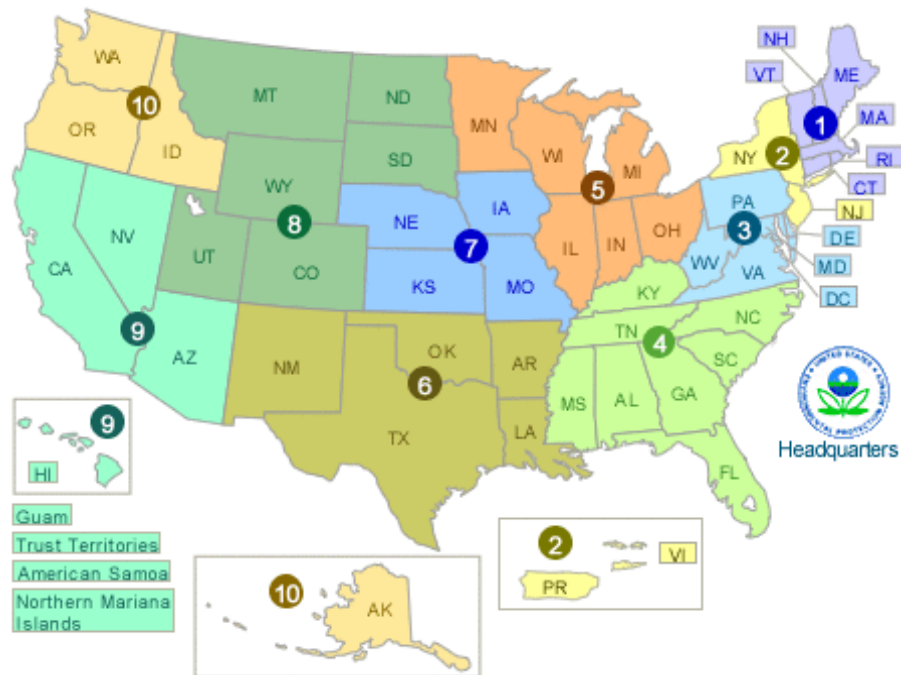
environmentaljusticenewengland.org

- If you have any questions during the recording, please type them into the Q&A box.



Background

EPA Environmental Justice (EJ) Thriving Communities Grantmaking (TCGM) Program has selected grantmakers across the U.S, as part of the Justice 40 Initiative, to provide \$48M/each in grants within their respective regions over three years.



Goal of TCGM Program: support community-based organizations, EJ organizations, nonprofit organizations, and other entities representing underserved, urban, rural, Indigenous, remote, and capacity constrained communities in implementing projects to **address local environmental and/or public health challenges**

Region 1 New England includes:

Connecticut, Maine, Massachusetts, New Hampshire, Rhode Island, Vermont, and 10 Tribal Nations



EJ for NE Partners

Core Project Team



Shared Values

We aim to counter historical disinvestment in communities on the frontlines of the climate crisis including communities of color, immigrant communities, indigenous communities, and low-income communities. This opportunity seeks to seed and build deeper capacity for a sustainable environmental justice movement to address environmental hazards, climate resiliency, and energy justice, and build livable and healthy communities. This funding, which includes \$40 million in grants over three years, comes as an effort by the Biden-Harris Administration to strip away traditional barriers communities have faced in applying for federal grants.



AGENDA



Fiscal and Compliance Overview

Flowdown
of Terms &
Conditions

Subgrant
Funding
Procedure

Agreements
& Audit
Readiness

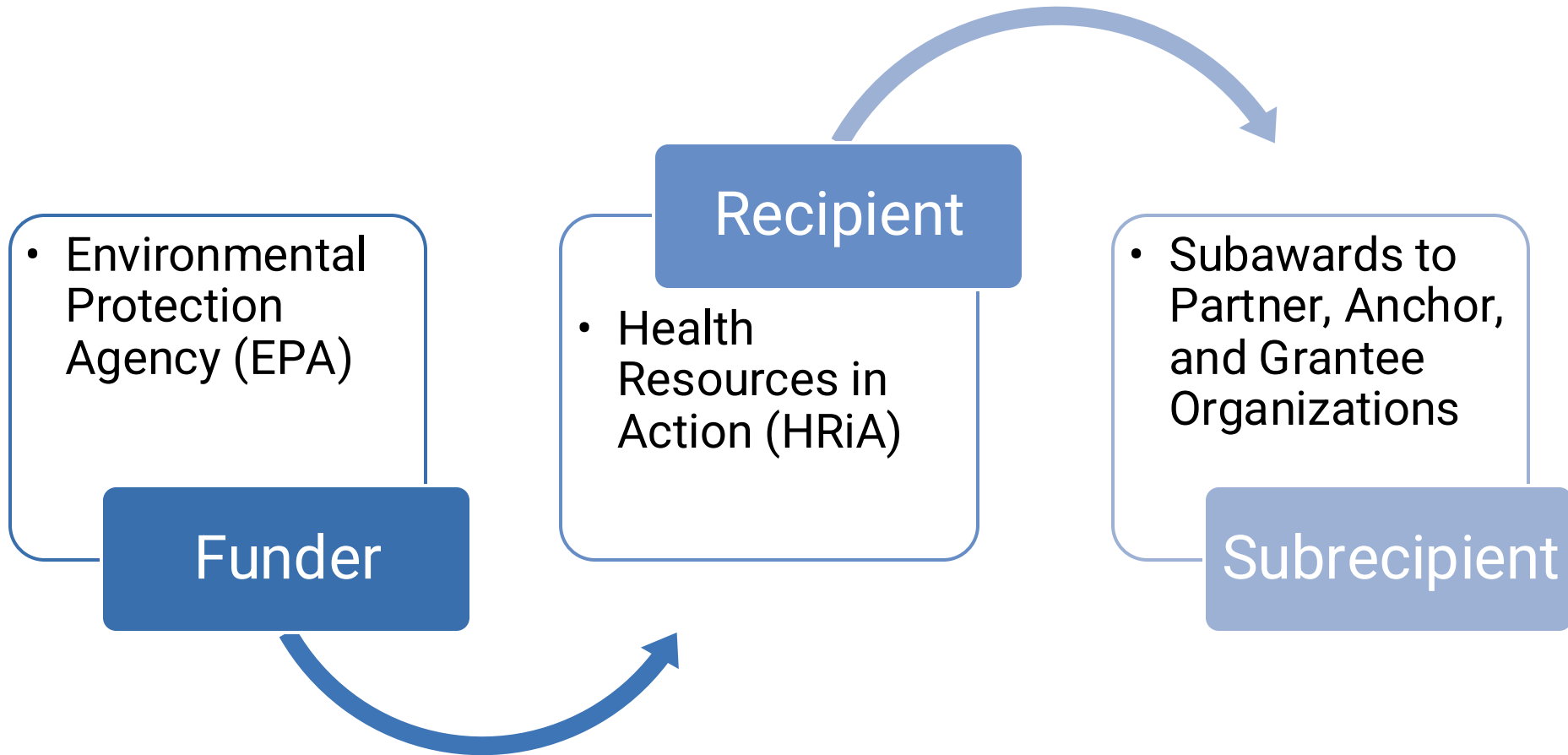
Questions
Answers



Flowdown of Terms & Conditions



Cooperative Grantmaking





Funding Restrictions

Allowable Expenses

- Community-led air and pollution monitoring, prevention, remediation, and investments
- Workforce development to reduce greenhouse gas emissions
- Mitigating climate and health risks
- Climate resiliency and adaptation
- Reducing indoor toxics and indoor air pollution
- Facilitating engagement of disadvantaged communities

Disallowed Expenses:

- Encouraging actions that contradict federal, state, and/or local laws
- Violations of federal civil rights
- Protests, demonstrations, boycotts, disinvestment campaigns
- Alcoholic beverages
- Management fees
- Legal expenses
- Lobbying



Funding Limitations

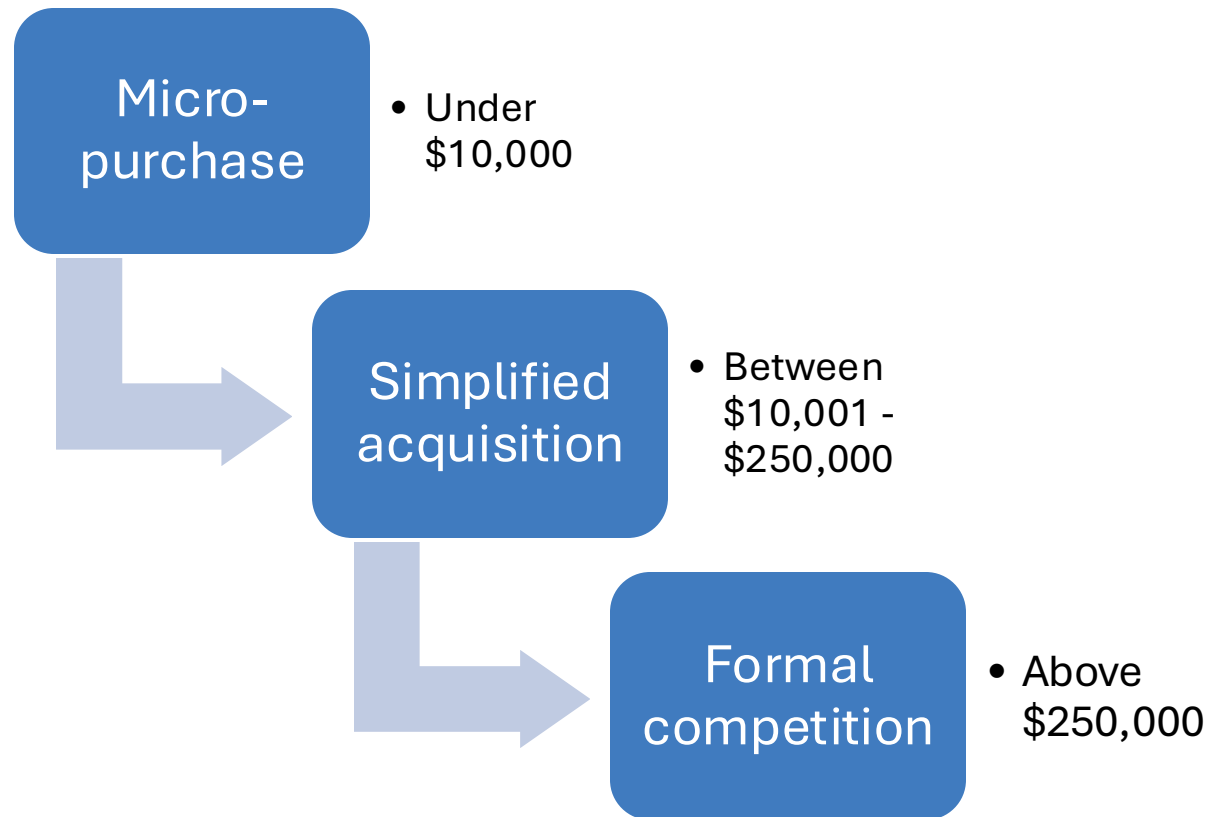


Federal guidelines:

- Executive Compensation
- Consultant Fee Cap
- Land Acquisition
- Meals/Catering
- Mileage rate
- Lodging



Procuring Standards





Grant Funding Procedure



Budgeting Expenses



Request funding:

- Forecast your project activities
- Itemize costs per unit and quantity
- Explain the programmatic alignment
- Manage expenditures and variances



Budget Categories

Direct Expenses

- Personnel: Salary/Wages, Benefits, and Taxes
- Non-Personnel: Services, Products, or Goods

Indirect Expenses

- Negotiated Indirect Cost Rate Agreement, OR
- De Minimis Rate (15%)

Modified Total Direct Costs

- Exclusions: participant support costs, equipment, capital expenditures, scholarships/fellowships, subawards > \$50,000





Submission Process

Review the Subaward Budget Form with step-by-step instructions.



Forecast the *Year One* subaward expenditures for your organization.



Include the cost per unit, quantity, and explanation for line-item expenses.





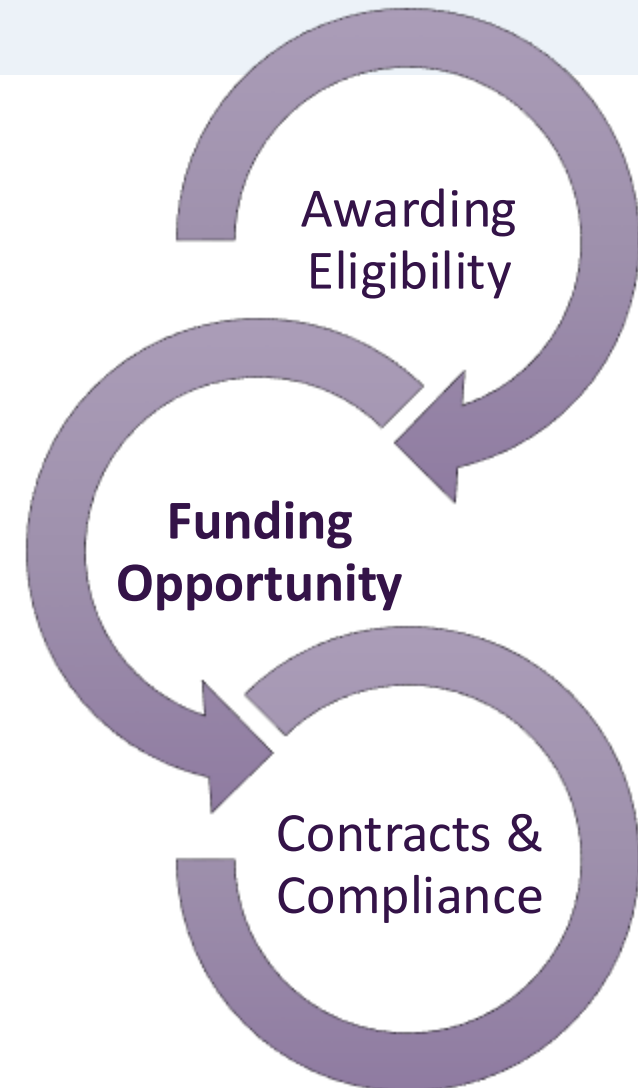
Funding Approval

Budget clearance is required to ensure that planned expenses are:

Reasonable – incurred under circumstances at a fair market price

Allowable - eligible and necessary for program activities

Allocable - providing a specific benefit to the Federal award

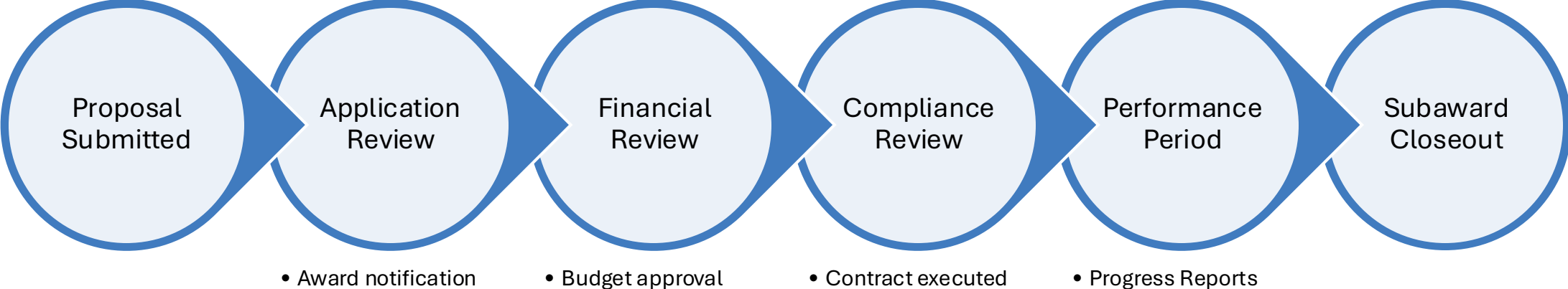




Agreements & Audit Readiness



Subgrant Agreement





Documentation Requests

Before funding can be disbursed:

- Audit Review and/or Financial Controls
- Federal Funding Accountability and Transparency Act Disclosure (FFATA)
- Federal Indirect Rate Agreement (FIDR)
- Disadvantaged Business Enterprise Form (DBE)
- IRS Form W-9



Fiscal Reporting Procedures

Progress Reports

- Tracking milestones
- Compliance oversight
- Monitoring utilization

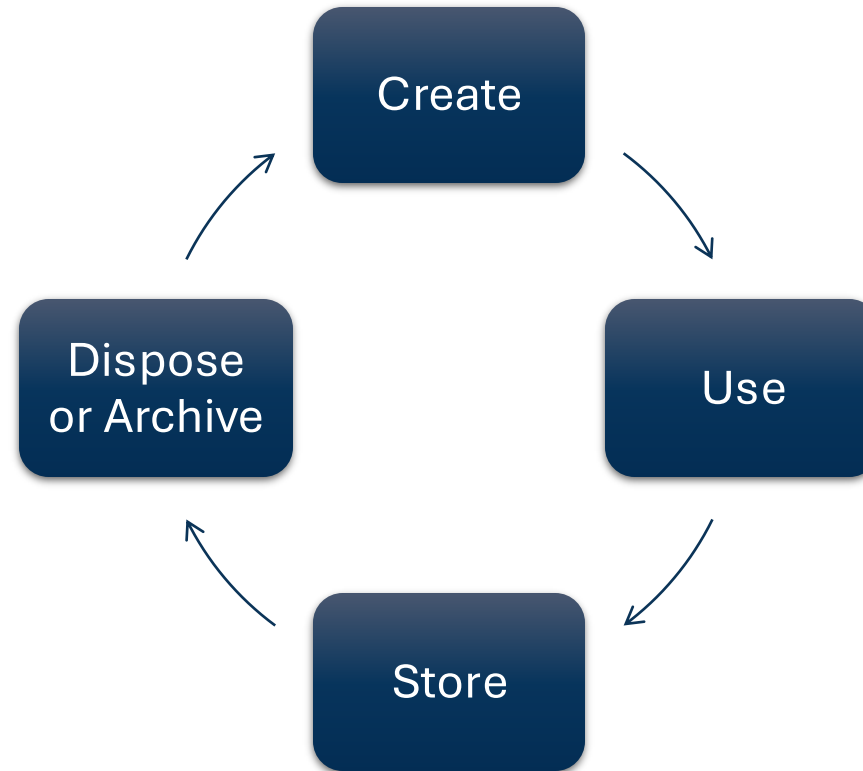
Closeout Reports

- Reviewing planned activities
- Reconciling unexpended funds
- Request carryover funds/refunds





Record Retention



The retention requirement for subaward records is a minimum of three years.



Non-Compliance Procedures



Examples:

- Provide additional, more detailed financial reports
- Receive technical or management assistance
- Establish prior approvals and/or project monitoring



Additional Resources

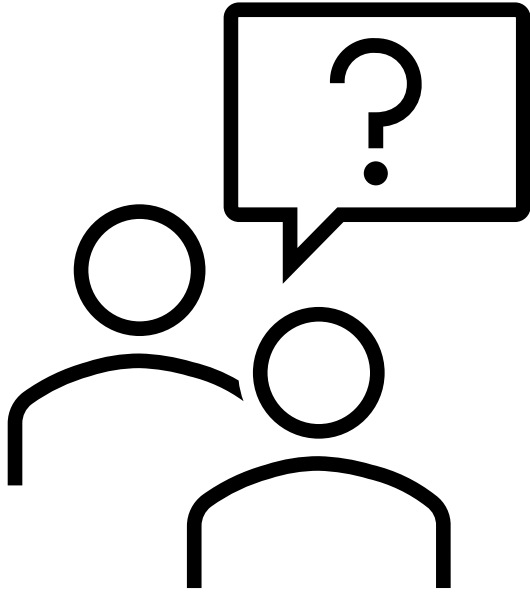
- Office of Management and Budget Uniform Grant Guidance
 - Code of Federal Regulations
- Generally Accepted Accounting Principles
- Environmental Protection Agency Terms & Conditions
- Procurement Standards Best Practices



Questions & Answers



Questions & Answers



Please add your questions
into the chat box



Thank you!

Contact Us

 environmentaljusticenewengland.org
 ejgrantsnewengland@hria.org

For regular updates, please consider signing up for the EJforNE Newsletter at environmentaljusticenewengland.org



Environmental Justice
for New England
Investing in community-driven change



EJ for NE General Office Hours

Tuesday 1/21 at 2:00 PM – 3:00 PM

• <https://tinyurl.com/ejforne121>

Monday 2/3 at 11:00 AM – 12:00 PM

• <https://tinyurl.com/ejforne23>

Thursday 2/6 at 3:30 PM - 4:30 PM

• <https://tinyurl.com/ejforne26>

Monday 2/10 at 11:00 AM -12:00 PM

• <https://tinyurl.com/ejforne210>

For regular updates, please sign up for the Newsletter at
environmentaljusticefornewengland.org



Thank you!

Contact Us

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