



## Environmental Justice for New England Thriving Communities Grantmaking Program

### Grantmaking Committee (GMC) Role Description

[Environmental Justice for New England](#) (EJforNE) is seeking Grantmaking Committee Members (GMC). GMC members will be a selected group of community members from across the region tasked with reviewing applications and evaluation rubrics from readers to make final decisions on Thriving Communities grants. We are engaging GMC members in this process because we believe including a wide range of knowledge and lived experience leads to more just funding outcomes. This is an opportunity to shape the future of environmental justice in New England.

#### Role Outline:

- The GMC will be made up of 12-15 carefully selected community representatives who carry with them the lived experience of environmental injustice and reflect a diverse representation across race, gender, sexual orientation, abilities, states, rural/urban, etc.
- GMC members are expected to engage in the decision-making process in ways that:
  - **Are Informed** - Group members have the ability to understand the full picture on the application and space to ask clarifying questions before deciding.
  - **Welcome disagreement with curiosity** - Rich conversations come when people are able to voice their hesitations and disagreement with the group.
  - **Work towards consensus** - Everyone agrees with the final outcome, even if it's not their preference.
  - **Are Flexible** - Adjust the process as needed. Create trust to encourage participants to voice when the process is not working/needs re-evaluating.
- GMC members will participate in an onboarding and training process that will review the funding opportunity, and criteria for review, and identify and address bias in decision-making.
- GMC members will provide feedback on the grantmaking process to the Governance Council to continuously improve the process.
- An honorarium will be offered to GMC members who are not participating on behalf of their place of employment.
- Signing up as a GMC member is a full-year commitment, covering all four quarterly grantmaking periods in the year at roughly 16 hours of work each, spread over 2 weeks per quarter.



### Qualifications:

- GMC applicants must be 16 years of age or older.
- GMC applicants living and/or working in at least one of the New England states or tribal lands within New England will be prioritized for involvement.
- GMC applicants must have English Language proficiency.
- GMC applicants from disadvantaged, urban, rural, indigenous, remote, and/or capacity-constrained communities most impacted by environmental and public health challenges, and individuals who work in organizations that have demonstrated a commitment to serving these communities will be prioritized.
- GMC applicants must disclose all organizational affiliations to ensure there is no conflict of interest in their application assignments. All GMC members will be required to sign a Conflict of Interest Form.
- To be confirmed as a GMC member you must agree to participate in good faith and uphold the [Jemez Principles for Democratic Organizing](#).

### Time Commitment Estimate:

Activity	Time Estimate	Notes (details subject to change)
Onboarding (note: this can happen more in advance)	4 hours	<ul style="list-style-type: none"> <li>• Pre-recorded video (30 min)</li> <li>• Virtual Training Days (2 hours)</li> <li>• Independent review of materials (Handbook, cheat sheets, etc.) (60 min)</li> <li>• Optional office hours for additional support</li> </ul>
Conflict of Interest Form	5-10 min	<ul style="list-style-type: none"> <li>• A simple form to determine current or prior relationship with any applying groups.</li> </ul>
Review applications	+/- 7.5 hours	<ul style="list-style-type: none"> <li>• Will change depending on the total number of applications received and require review</li> <li>• 30 min per application</li> </ul>



		<ul style="list-style-type: none"> <li>• 15 applications per GMC group (Assumes 45% get Discussed)</li> </ul>
Decision making	+/- 4 hours	<ul style="list-style-type: none"> <li>• One block of decision-making, post-training and pre-review</li> </ul>
<b>TOTAL</b>	~16 hours	

**Please consider completing this [Interest Form](#).**

We will be in touch with you as we have Grantmaking Committee member positions to fill for upcoming grantmaking rounds.

Please reach out to project staff if you have any questions or if you encounter technical difficulties: [ejgrantsnewengland@hria.org](mailto:ejgrantsnewengland@hria.org)